

Session 6: Module 2 - Default Food Package (DFP) - Part 2	
SCRIPT	
Description	Text
1. Introduction	<b>Welcome</b> to M-SPIRIT <b>Session 6, Module 2</b> , of the M-SPIRIT Required Online Training presented by the Montana Department of Public Health and Human Services WIC Program.
2. Start	Default Food Packages (DFP) Part 2
3. <dfp>	We are going to continue our review of the Default Food Packages in this module.
	Honey is a fully breastfed infant. Let's take a look at the Food Prescription.
4. <dfp1>	For Fully Breastfed infants, M-SPIRIT auto-generates a DFP with an Effective Date on their 6-month birthday.
	The DFP includes all foods provided including infant cereal, infant meats, fruits and vegetables.
5. <dfp2>	Let's take a look at a Substantially-Breastfed infant's DFP next.
6. <dfp3>	May is a Substantially-Breastfed infant. Click on Food Prescription.
7. <dfp4>	The Select Formula window opens when formula is required and the Food Prescription screen is opened in the CGS.
	It has 3 radio buttons: Contract, Non-contract and Special.
	We will discuss the Special formula button later in this session. For now, let's just focus on the Contract button.
	The formula amounts that display are the maximum amounts allowed for the infant's age category.
	Let's select the powder Similac Advance.
8. <dfp5>	Click the OK button.
9. <dfp6>	The system creates a Default Food Package for each infant age category, which includes 0-1, 1-3, 4-5 and 6-12 months.
	The Effective Date for each age category is based on the infant's birth date and the first month in the food category range.
	For example, the 0-1 month starts on the current date (since their birth date is in the past), the 1-3 is their birth date plus one month, the 2-3 is their birth date plus 4 months and lastly, 6-12 months is their birth date plus 6 months.
	Let's click on the 2/15/2011 food package to expand it. Either single click on the plus or double-click on the date.
10. <dfp7>	Click on the 11/15/2010 food package.

Session 6: Module 2 - Default Food Package (DFP) - Part 2	
SCRIPT	
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11. <dfp8>	Lastly, click on the 11/15/2010 food package.
12. <dfp9>	Notice that the number of cans suggested is the maximum amount allowed based on the infant's Age Category and Amount of Breastfeeding.
	You are responsible for adjusting the default quantity of formula for each future food package for Substantially and Partially-Breastfed infants...
	...which should be based on your discussion with mom about breastfeeding and her supplemental needs.
	So, after discussing how breastfeeding is going with May's mom, we realize that since we will be issuing three months of benefits today...
	...we need to adjust her 1-3 month package down to 2 cans.
	To enable the Edit... button, we need to select the Effective Date of the Food Package we want to adjust.
	Go ahead and click on the 11/15/2010 effective date.
13. <dfp9A>	Click on the Edit... button now that it is enabled.
14. <dfp9B>	Like all edit screens, the Effective Date both defaults and is disabled.
	Since there is only one food item in the food package and it is already highlighted in the grid, we can click the Edit Food Item... button.
15. <dfp9C>	The Edit Food Item window displays the food description of the food item we are editing...
	...and defaults the current quantity.
	Let's just use the click arrows to decrease the quantity. Click the down arrow once...
16. <dfp9D>	...and again...
17. <dfp9E>	...and click OK now that our quantity is 2.
18. <dfp9F>	Click the OK button again.
19. <dfp9G>	Let's click on the 2/15/2011 food package and see if it changed also. (Although we know that it shouldn't, right?)
20. <dfp9H>	Nope. Still 5 cans (as expected).
	Now let's double-click 11/15/2010, the food package we changed.

Session 6: Module 2 - Default Food Package (DFP) - Part 2	
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21. <dfp9I>	The 1-3 month food package is now the correct quantity based on our discussion with our substantially-breastfeeding mom.
	We are going to leave the future food packages since the next person to assist May's mom will have to discuss what her needs are at that time.
	Click the Close button.
22. <dfp10>	For infants, the assigned risk factors do not affect the foods in the DFP, but they do affect whether the system creates a child's DFP for the infant's one year birth date.
	Currently, May only has risk factors applicable to infants.
	But what if she had a risk factor that was also applicable for children?
23. <dfp11>	This time, May has two risk factors that are also appropriate for children up to two years old.
	Click on Food Prescription.
24. <dfp12>	Let's select the powder Similac Advance again.
25. <dfp13>	Click the OK button.
26. <dfp14>	This time, the system also created a child's Default Food Package with an Effective Date on May's one year birthday...
	...along with the four infant DFPs we saw earlier.
	Click the Close button.
27. <dfp15>	We should mention that the Food Prescription section is not required as long as the system is able to auto-create a Default Food Package.
	For infants, or anyone requiring formula, you must enter the Food Prescription in order to select a formula.
	However, it is a good rule of thumb to enter Food Prescription in order to verify whether the participant wants any changes made to the options provided by the DFP.
	Next, we are going to take a look at the Default Food Package in the Participant Folder.
28. PF	Default food packages function similarly in the participant folder.

Session 6: Module 2 - Default Food Package (DFP) - Part 2	
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	M-SPIRIT will auto-generate a default food package when you open the Food Prescription screen if none exists <b>and</b> the amount of breastfeeding has been selected in the Health Information screen and at least one risk factor has been assigned for the current certification period.
29. <pf>	A food prescription can only be created as long as the participant is in a current certification.
	When a participant isn't in a current cert, all the buttons are disabled.
30. <pf1>	The system's ability to create default food packages is not only dependent on having risk factors assigned...
	..but also on those risk factors being appropriate for the participant's current WIC Category, which they usually are.
	However, when the system converts infants to children during End-of-Day, the risk factors they may currently be assigned may only be appropriate for infants (such as the 411 risk factors).
	Generally, this is not an issue because most infants must be recertified once they are one year old.
	But, occasionally, there are infants certified between 6 and 12 months of age who are not recertified at 1 year.
	In order to be able to create a child's Default Food Package, you may need to assign a risk factor applicable for children.
31. Lessons	First, the system can only suggest benefits as long as there are food packages available based on the participant's age categories, which we'll talk about in more detail in Session 7.
	And second, the system can only create a Default Food Package as long as the participant has risk factors appropriate for their current WIC Category.
32. Questions	Do you have any questions about what we just reviewed? If so, please submit them via the M-SPIRIT Questions forum on the Montana WIC website.